

Pre-Conference Workshop on Digitizing Music

Sponsored by MLA's Education Committee and Preservation Committee

The MLA membership is invited to a pre-conference workshop where participants will learn:

- how to plan a digital project based on their local audience and available resources, including the creation of a metadata scheme
- how to identify preservation problems for archival recordings, prioritizing which recordings require immediate attention
- step-by-step how to digitize a musical score and a sound recording
- to understand copyright issues as they apply to digitized music projects

The one-day workshop will include four sessions:

- ▶ Planning Your Digitization Project
- ▶ Test-driving the Technology
- ▶ Risk Assessment for Audio Collections: Using the Field Audio Collection Evaluation Tool (FACET) to Prioritize Preservation
- ▶ Copyright Issues in a Digital Environment

Date/Time: Wednesday, February 22, 2006 8:00 am to 5:00 pm

Check-in begins at 8:00am, conference begins at 9:00 am.

There will be morning, lunch, and afternoon breaks.

Presenters:

Mike Casey has training and experience as both an audio engineer and a sound archivist and is currently the Coordinator of Recording Services for the Archives of Traditional Music (ATM) at Indiana University.

Brandon Goff teaches music composition/music technology and serves as the director of the music library at Rhodes College.

Amy Maroso-Hatcher is a Visiting Assistant Professor and Visiting Project Coordinator at the University of Illinois at Urbana-Champaign. She currently teaches workshops and on-line courses for the University Library's Illinois Digitization Institute digitization training program.

Maureen Whalen is the Associate General Counsel for the J. Paul Getty Trust where she is a transactional lawyer responsible for Intellectual Property matters including licensing rights, acquisition of rights, and rights clearances.

Certificates of Completion will be distributed to all participants. This workshop is worth 6 contact hours.

Cost: \$85.00 (MLA members); \$95.00 (Non-MLA attendees)

HOW TO REGISTER

Call-in Registration:

Registration will be limited to 80 participants. We will be using the following procedure:

Registration will begin on **Monday November 14** at Noon, Eastern Standard Time. To register, call Linda Blair at the Sibley Music Library at (585) 274-1368. Registration will continue until November 29 or until all slots are taken (if slots are still available after Nov. 29, you can register by calling or e-mailing Linda **lblair@esm.rochester.edu** through December 5)

When you call, Linda will take your name, telephone number, e-mail address, and give you a confirmation number to include on the registration form. The final step is sending in your completed registration form, including your confirmation number, and payment (made out to the Music Library Association).

Your mail-in materials must be postmarked between December 1st and 31st to guarantee your spot in the workshop.

Registration Questions? e-mail: lblair@esm.rochester.edu; Phone:(585) 274-1368

Digitizing Music Registration Form

Name: _____ Institution: _____

Address: _____

City, State: _____ Zip: _____

Phone: _____ E-mail: _____

*Confirmation Number _____

Workshop registration fees :

MLA members \$85.00 _____

Non-MLA attendees \$95.00 _____

TOTAL AMOUNT \$ _____

Method of payment: _____ Check enclosed _____ Mastercard _____ VISA

Card number _____

M/Y of Expiration _____ / _____

Signature: _____

Credit card payments cannot be processed without card number, expiration date, and signature.

Payment must accompany the registration form. Your mail-in materials must be postmarked between December 1st and 31st to guarantee your spot in the workshop.

REFUND POLICY: Registration will be refunded if minimum registration is not reached. In all other cases, registration fees will be refunded only in emergency situations and with the approval of the Convention Manager.

Make checks payable to “**Music Library Association**” and mail to:

Music Library Association
8551 Research Way, Suite 180
Middleton, WI 53562